

Air Force Security Assistance Ce

Developing, Fielding, and Sustaining Allied and Coalition Partners

Worldwide

Warehouse

Redistribution

Services

(WWRS) Step-by-

Step

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U.S. AIR FORCE

***I n t e g r i t y - S e r v i c e - E x c e l l e n
c e***



Steps to Become a Seller



AFSAC

Step one: Establish Account

- **Request WWRS Q-Case**
 - **Recommended case value is 10% of materiel value to be transferred**
 - **Terms of Sale: Cash with Acceptance, Balance as Billed**
 - **Cash with Acceptance: Initial deposit of 5% of line value, plus half of administrative surcharge (1.25%)**
 - **Balance as Billed: Subsequent funds will be billed as actual redistribution occurs**



Steps to Become a Seller



AFSAC

Step two: Establish Sales Criteria

- **Appoint a WWRS Point of Contact (POC) and Alternate**
 - **Requests an AFSAC Online user name & password**
 - **Responsible for WWRS materiel movement**
 - **Inventory updates and materiel queries**
 - **Establishes lowest order value**
 - **Establishes automatic price adjustment authority for seller selection**
 - **Receives Monthly Activity Reports**



Steps to Become a Seller



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Step three: Determine Eligible Materiel

- **Inventory Excess Serviceable Materiel which is:**
 - **Fully Functioning, Non-Significant Military Equipment**
 - **USAF, USA, NAVY, or DLA Managed**
 - **Purchased under Arms Export Control Act (AECA)**
 - **Unclassified**
 - **Non-Explosive**
 - **Non-Ozone Depleting Chemicals**



Steps to Become a Seller



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Step four: List Materiel

- **Load Inventory (AFSAC Online or disc to PMO):**
 - **Three formats exist for listing the different categories of items**
 - **NSN info only**
 - **NSN and part number info**
 - **Part number, noun, and CAGE info**
 - **Format in WWRS Customer Handbook, Section III**
 - **Updates must be performed using same format**



Steps to Become a Seller



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Step Five: Sale Materiel

- **Receive Redistribution Order Notices**
 - **Verify materiel availability and provide time to ship**
 - **Receive notice to ship materiel**
 - **Ship materiel to WWRS In-transit Inspection Point**
 - **Receive Inspection Results (negatives only)**
 - **Receives Activity Reports**
 - **Receive Financial Reports**



Steps to Become a Seller



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Step six: Receive Proceeds

- **At month end an invoice is created for WWRS shipments**
- **The seller's materiel value is collected from the buyer and deposited into a clearing account**
- **Funds from the clearing account are segregated by seller and deposited into the seller's WWRS cash holding trust fund account (CC-Q-6QX)**
- **The Seller is charged the WWRS fee associated with materiel shipped during the month against their WWRS (CC-D-QXX) case.**



Steps to Become a Seller



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Step six: Receive Proceeds (Continued)

- **Funds are transferred from CC-Q-6QX (deposited as though the seller made a scheduled payment) to cover fees against CC-D-QXX**
- **Funds remaining are available for withdrawal and/or transfer to another FMS cash case**



Comments



AFSAC

- **The steps 1 - 5 can be worked concurrently**
- **Seller selection - matching of buyers with sellers cannot occur until a case is signed, materiel is listed and a point of contact identified.**
- **WWRS Website is**
<https://afsac.wpafb.af.mil/wwrs>
- **WWRS email is**
afsac.wwrspmo@wpafb.af.mil